

## **Full-time Staff Employment Application**

The University-Student Union at California State University, Los Angeles is an equal-opportunity/Title IX employer. In accordance with applicable law, we prohibit discrimination and harassment against employees, applicants for employment, individuals providing services in the workplace pursuant to a contract, unpaid interns, and volunteers based on their actual or perceived race, religious creed, color, national origin, ancestry, physical or mental disability, medical condition, genetic information, marital status, sex and gender, gender identity and gender expression, age, sexual orientation, military and veteran status, an individual's reproductive health decisions and any other consideration protected by federal, state or local law.

Please complete all the fields of the application.

General Information				
Position Applying for:	Personal E-mail:			
Name: Last, First, Middle Initial	Cell Phone:			
Address: Number, Street, Apt #	City, State, Zip Code:			
Have you ever been terminated from employment or asked to resign from employer?		Yes	No	
If yes, please provide company name(s) and details:				
Are you able to perform the essential functions of the job for which you are applying with or without reasonable accommodation?		Yes	No	
Upon request, reasonable accommodation will be provided to individuals with protected disabilities to complete the employment process and perform essential job functions when this does not cause undue hardship.				
Are you or have you ever been an employed by the University-Student Union at Cal State LA?		Yes	No	
Do you have any relatives or friends employed by the University-Student Union?		Yes	No	
If yes, provide their name, relationship, and department:  How did you learn about the position?				

Education					
Begin with most recent education level.					
College or University, Trade school	Major	Certificate or Degree	Date Received		
Additional Skills					
List any other education relevant to this position; cou	urses, licenses, seminars, publicat	ions, etc.			
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Please identify any skill, knowledge or ability related	to this position which would assis	t in the evaluation of your ap	plication.		
List all your computer and software experience.					
References					
ist three people not related to you who can att	est to your professional abilit	ies and expertise.			
Name:	Phone Number:	E-mail:			
Company Name and Title:	Address: City, State, Z				
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Name:	Phone Number:	E-mail:			
Company Name and Title:	Address: City, State, Z	in			
		·F			
Name:	Phone Number:	E-mail:			
Company Name and Title:	Address: City, State, Z				
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## **Employment**

A cover letter, résumé, and portfolio may be attached and is considered as supplemental only, and not as a replacement for information requested on the application. Incomplete application information could disqualify you from further consideration.

egin with your present job o		ude paid or unpaid positions (intern Yes No	ships, volunteer, and military service).
Job Title:	Company Name:	Start Date and End Date:	Reason for leaving:
Supervisor Name and Title:	Employer E-mail:	Company Address:	City, State, Zip Code:
Duties and Responsibilities:			
Job Title:	Company Name:	Start Date and End Date:	Reason for leaving:
Supervisor Name and Title:	Employer E-mail:	Company Address:	City, State, Zip Code:
Duties and Responsibilities:			
Job Title:	Company Name:	Start Date and End Date:	Reason for leaving:
Supervisor Name and Title:	Employer E-mail:	Company Address:	City, State, Zip Code:
Outies and Responsibilities:			
oligation for the University-S rminate my employment at	completion of this application no tudent Union to hire me. If I am any time and for any reason, wi	or any other part of my consideration hired, I understand that either the theory without cause and without principle to the contract to the co	e University-Student Union or I can ior notice. I understand that no
o requested information has mployment reference checks	been concealed. I authorize the		

I understand that if hired I will be required to furnish proof that I am legally authorized to work in the United States.

Signature	Date